



## **Time Machine Film Works LLC**

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### Media Makers Internship Program 2020/21

A completely remote internship with a full service film production company.

\*\*\*Due to COVID 19 protocols, we have made our internship program entirely remote. If federal recommendations change, we will incorporate in-studio and on-location experience, as well.\*\*\*

Time Machine Film Works is an independent production company involved in a variety of film and video production formats. From indie films both narrative and documentary, to corporate videos, music events, reality programming, commercial advertisements, you name it, we're doing it, and much of which with the help of our seasonal interns.

#### Ideal Internship Candidates:

- Have an interest in or are majoring in
  - video production or mass communications.
  - internet video streaming technologies.
  - graphic design or marketing strategy.
- Enjoy researching and doing background work.
- Familiar with basic video editing and want to learn more.
- Ask creative questions along the way.

#### In this internship, you will:

- Attend periodic zoom conferences with TMFW staff and clients.
- Follow assignments and deliver results in a timely fashion.
- Use Google Drive and your schools editing software apps to assemble clips
- Develop graphics and title components. Adobe Premiere, AfterFX or otherwise.
- Share screens and work virtually along side professional video editor
- Assist on marketing campaigns, research ideas, prepare mailers, write blog posts, etc.

#### From this internship you will:

- Learn all the stages of a successful video production and marketing campaign.
- Be put on our roster of production assistants for future paying jobs.
- Receive a recommendation letter to present to any potential employers.

\*\*\*When the COVID19 Pandemic is under control, we plan to incorporate live shoot assistance into the interns responsibilities, beginning with outdoor locations and depending on federal guidelines.

Interested candidates can contact TMFW via the website or email their resume and a cover letter to [rbarrett@timemachinefilmworks.com](mailto:rbarrett@timemachinefilmworks.com), including contact information for your college advisor.

Thank you for your interest and we look forward to making media together in the fall.

Best,

Robert Barrett

President/Director - Time Machine Film Works LLC - <http://timemachinefilmworks.com>